

Guarantee Amendment User Guide

Oracle Banking Trade Finance Process Management

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Oracle Banking Trade Finance Process Management - Guarantee Amendment User Guide
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Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing trade finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction.

Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new trade finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of Trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Guarantee Amendment

Guarantee Amendment enables the user to amend an already issued guarantee to the Beneficiary or to the Bank designated to Advise the Guarantee Amendment to the Beneficiary or to another Advising Bank.

If the undertaking has been issued through another counter- counter issuing bank or Local Issuing Bank, the amendment would also be passed on through the same set of banks.

This section contains the following topics:

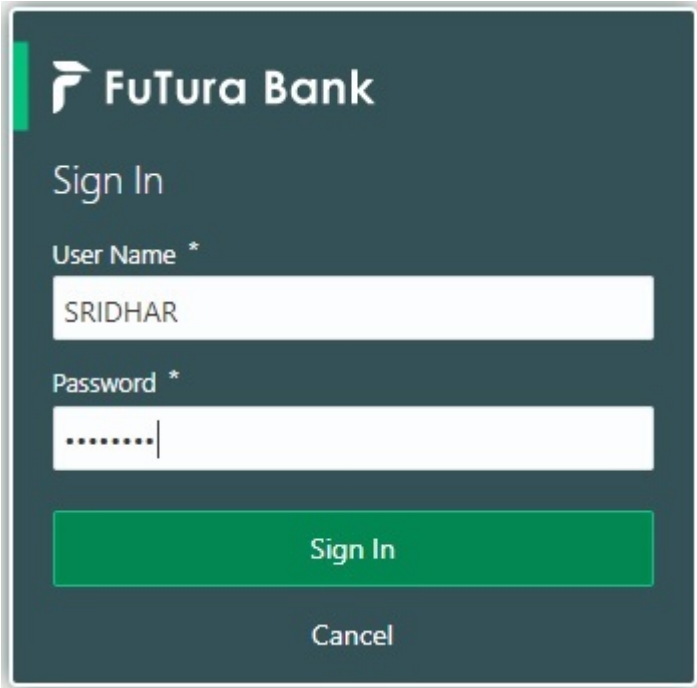
Registration	Data Enrichment
OBTFPM- OBDX Bidirectional flow	Multi Level Authorization

Registration

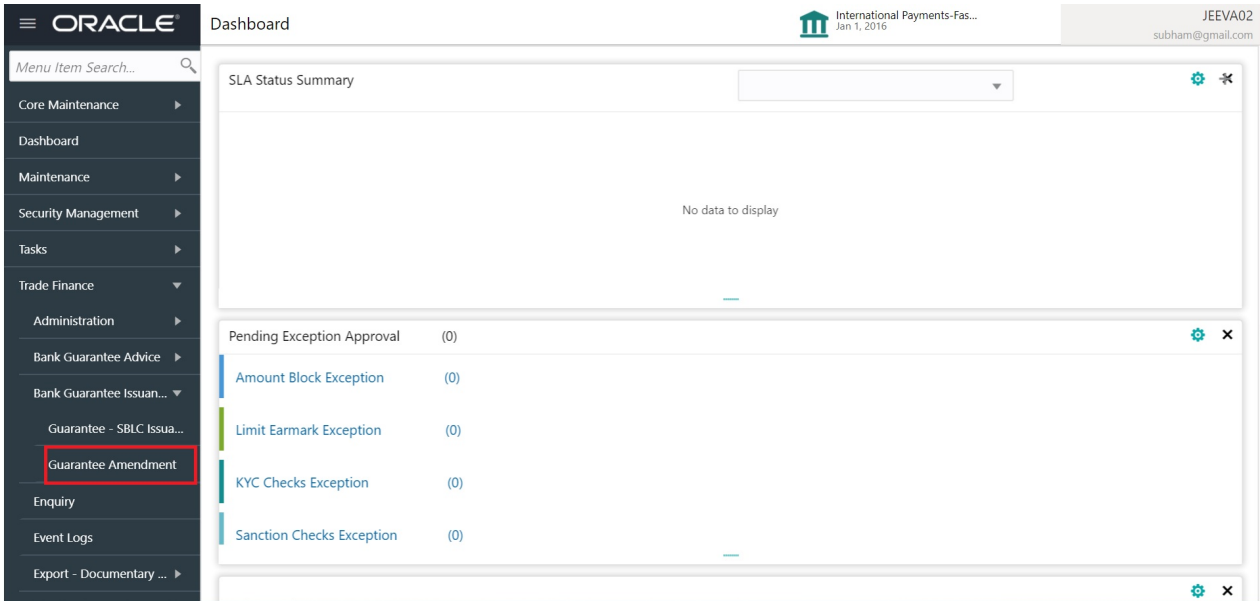
The first stage of Guarantee Amendment process starts from the Registration Stage. During Registration stage, user captures the basic details as well as undertaking details of the amendment application. On submit of the request, the customer will be notified with an acknowledgment letter.

The user has the option to submit, hold, save and hold and cancel the application

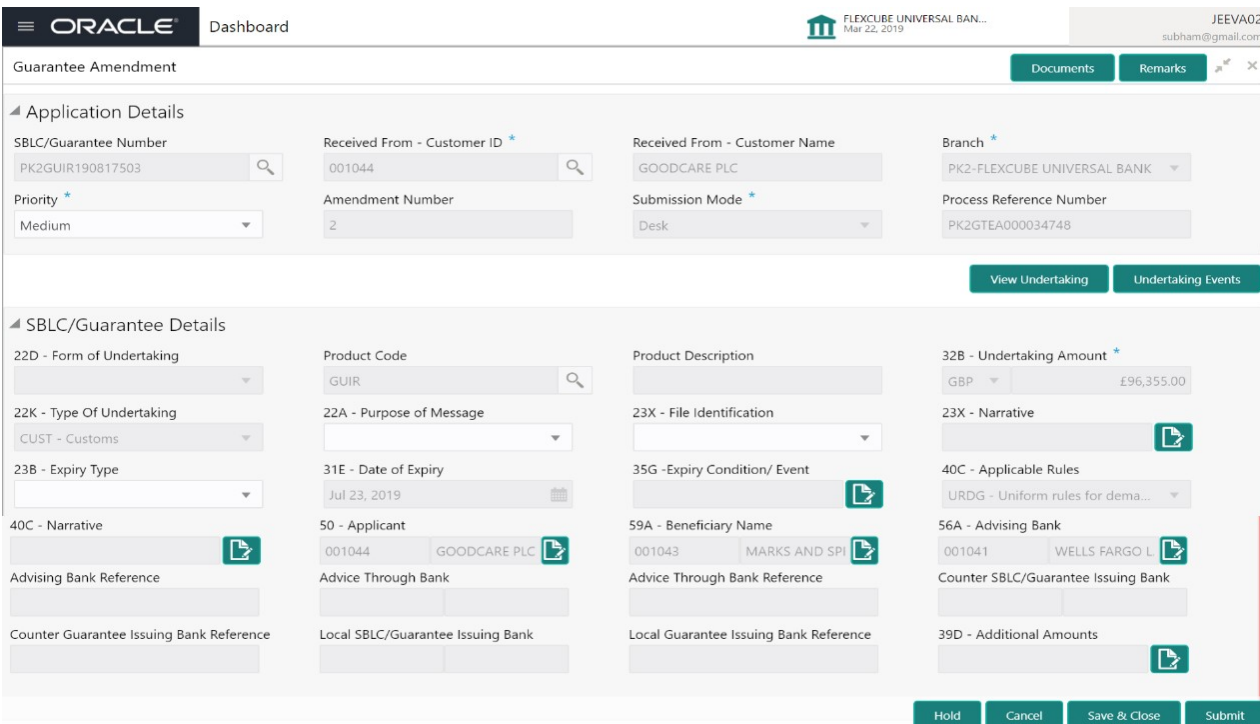
1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.
3. Click **Trade Finance > Bank Guarantee Issuance > Guarantee Amendment**.




The Registration stage has two sections Application Details and SBLC/ Guarantee Details. Let's look at the details of Registration screens below:






Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Application Details		
SBLC Guarantee Number	The user identification of your external bank account. Provide the undertaking number. Alternatively, user can search the documentary undertaking number using LOV.	

Field	Description	Sample Values
Received From - Customer ID	Read only field. Customer ID will be auto-populated from Guarantee /SBLC Issuance.	001345
Received From - Customer Name	Read only field. Applicant Name will be auto-populated from Guarantee /SBLC Issuance.	
Branch	Read only field. Branch Name will be auto-populated from Guarantee /SBLC Issuance.  Note Once the request is submitted, Branch field is non-editable.	
Priority	System will default the Priority as Low/Medium/High based on maintenance. If no priority is maintained, system defaults the priority as Medium.	High
Amendment Number	Read only field. Amendment number will be auto-populated based on the system maintenance. Amendment number increases by 1 for each amendment.	
Submission Mode	Submission mode of Guarantee. Amendment request. By default the submission mode will have the value as 'Desk'. Desk - Request received through Desk Email - Request received through Email Courier - Request received through Courier	Desk
Process Reference Number	Unique process reference number for the transaction. This is auto generated by the system.	203GTEISS000 001134
Amendment Date	By default, the application will display branch's current date. User cannot change the date to back date or future date.	04/13/2018
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/applicant bank. Enables the user to provide a unique Customer Reference Number for the amendment.	

Field	Description	Sample Values
Related Reference	Related reference number will be auto-populated based on the system maintenance	
Beneficiary Consent Required	Toggle on: Beneficiary consent required for the amendment made to the fields. Toggle off: Switch off the toggle if beneficiary consent is not required for the amendments	
SBLC/ Guarantee Details		
Form of Undertaking	Read only field. Form of Undertaking defaults from Guarantee/ Standby Issuance	
Product Code	Read only field. This field displays the product code defaulted from Guarantee/ Standby Issuance.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Undertaking Amount	System defaults undertaking amount from registration stage. User can amend the value.	
Type of Undertaking	Read only field. Type of Undertaking defaults from Guarantee/ Standby Issuance.	
Purpose of Message	Read only field. Purpose of message defaults from Guarantee/ Standby Issuance.	
Date of Expiry	Provide the expiry date of the Guarantee Issuance.	
Expiry Type	Select the expiry type. By default the system displays the expiry date as maintained in Issuance.	
Applicable Rules	Read only field. This field displays the rules of the Guarantee/ Standby issuance	
Narrative	The system displays the default expiry date. User can update the values.	
Applicant	Read only field. This field displays the details of the applicant of the selected LC.	

Field	Description	Sample Values
Beneficiary Name	<p>Read only field.</p> <p>This field displays the beneficiary details of the selected Guarantee/ Standby issuance and user can amend if required.</p>	
Advising Bank	<p>Read only field.</p> <p>This field displays the details of the advising bank.</p> <p> Note</p> <p>In case the selected Bank is not RMA Compliant, the system prompts the user to use a different advising bank or use non SWIFT Media to transmit the LC and displays error message “RMA arrangement not available, please change the bank or use MAIL Medium”.</p>	
Advising Bank Reference	<p>Read only field.</p> <p>This field displays advising bank reference if available.</p>	
Advising Through Bank	<p>Read only field.</p> <p>The value of advising through bank defaults from Guarantee/ Standby Issuance.</p>	
Advising Through Bank Reference	<p>Read only field.</p> <p>The value of advising through bank reference defaults from Guarantee/ Standby Issuance, if available.</p>	
Counter Guarantee Issuing Bank	<p>The value of Counter Guarantee Issuing Bank defaults from Guarantee/ Standby Issuance.</p> <p>This field is applicable only if the Purpose of Message field has value as ICCO.</p> <p> Note</p> <p>If Counter Issuing Bank has value, and in case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.</p>	

Field	Description	Sample Values
Local Guarantee Issuing Bank	<p>The value of Local Guarantee Issuing Bank defaults from Guarantee/ Standby Issuance.</p> <p>This field is applicable only if the Purpose of Message field has value as ICCO or ISCO.</p>  <p>Note</p> <p>If Local Issuing Bank has value and Counter Issuing Bank has no value, and in case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.</p>	
Additional Amounts	Provide any additional amounts related to undertaking.	

Action Buttons

Use action buttons based on the description in the following table:

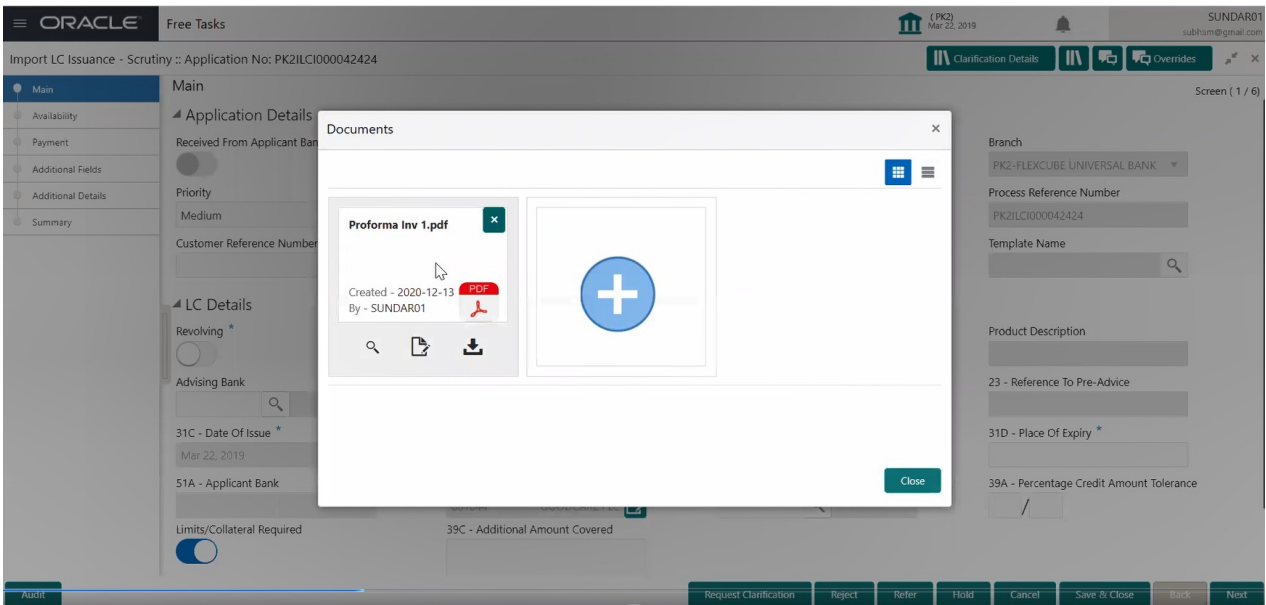
Field	Description
Documents	The user can upload the documents.
Remarks	The user can provide any additional information regarding the Guarantee ammendment. This information can be viewed by the users in other stages of the process.
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>
Cancel	Cancels the Guarantee Amendment Registration stage inputs and system should clear the details captured in the screen. The task will get deleted.
Save and Close	<p>Save the information provided and displays the task in you queue for working later.</p> <p>This option will not submit the request</p>
Submit	<p>Task will get moved to next logical stage of Guarantee Issuance.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>

OBTFPM- OBDX Bidirectional flow

As a part of Digital Experience, customers can initiate Trade Finance Transactions from online channels and the respective task will be available in OBTFPM for further handling.

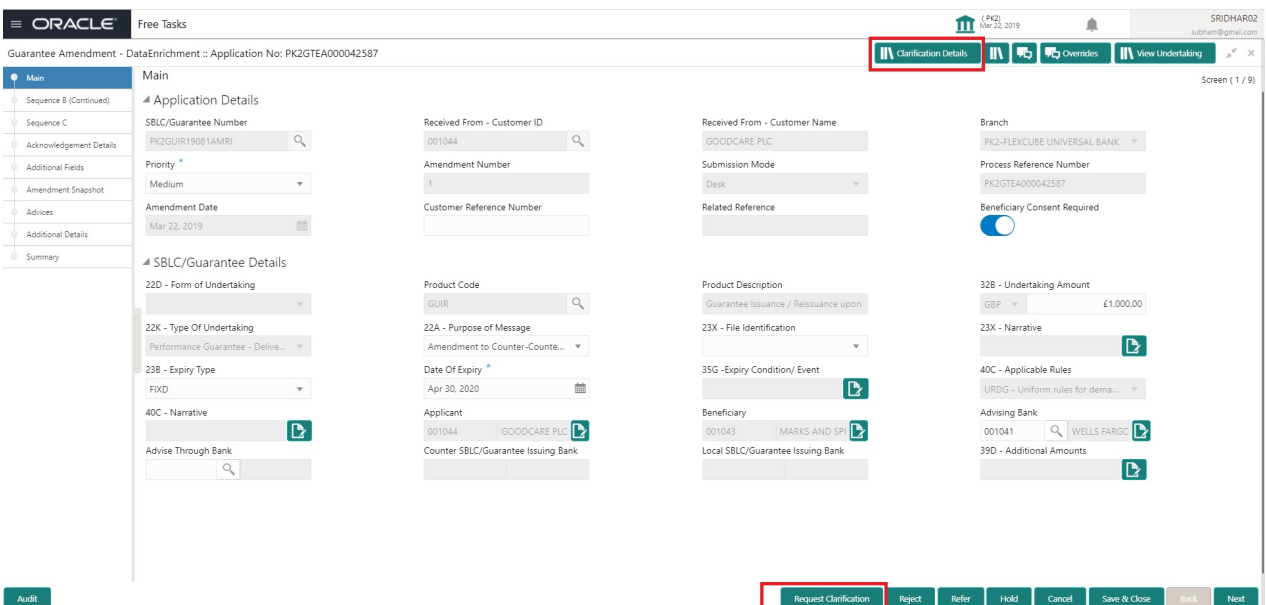
OBTFPM user, for task received from online channel, raise clarification and receive response from the customer.

1. Customer initiates the Trade Finance transaction in Online channel (OBDX) and upload the necessary documents.



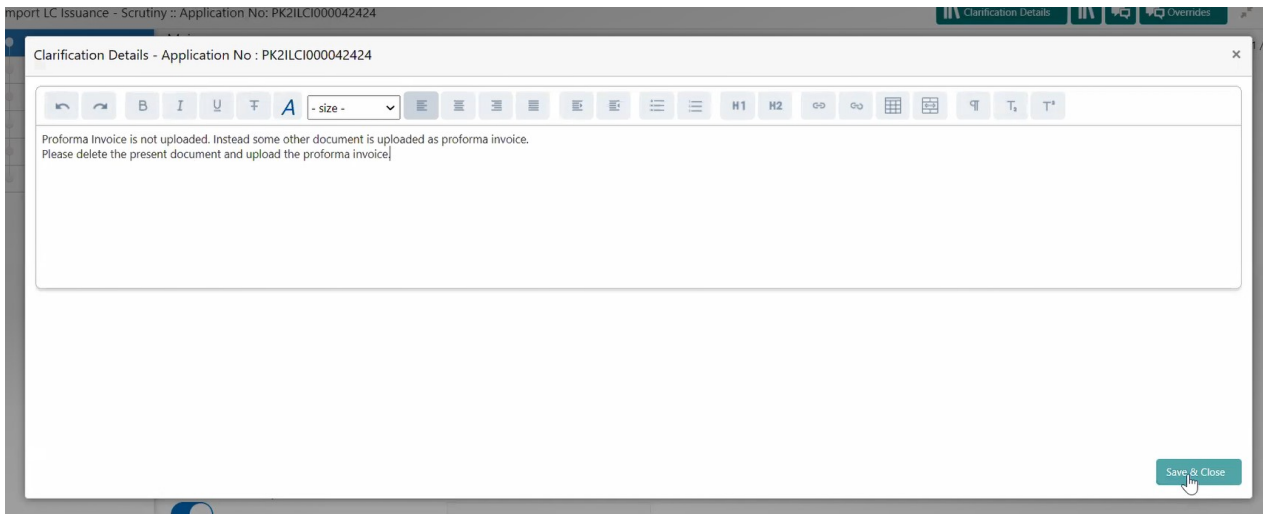
2. The task created will land in the Scrutiny stage of OBTFPM for handling by Trade expert for reviewing and identifying mismatch/incomplete data.

3. In the Scrutiny, Data Enrichment or Approval the bank user may require clarification from customer, OBTFPM user clicks **Request Clarification** button to request for online clarification from customer.

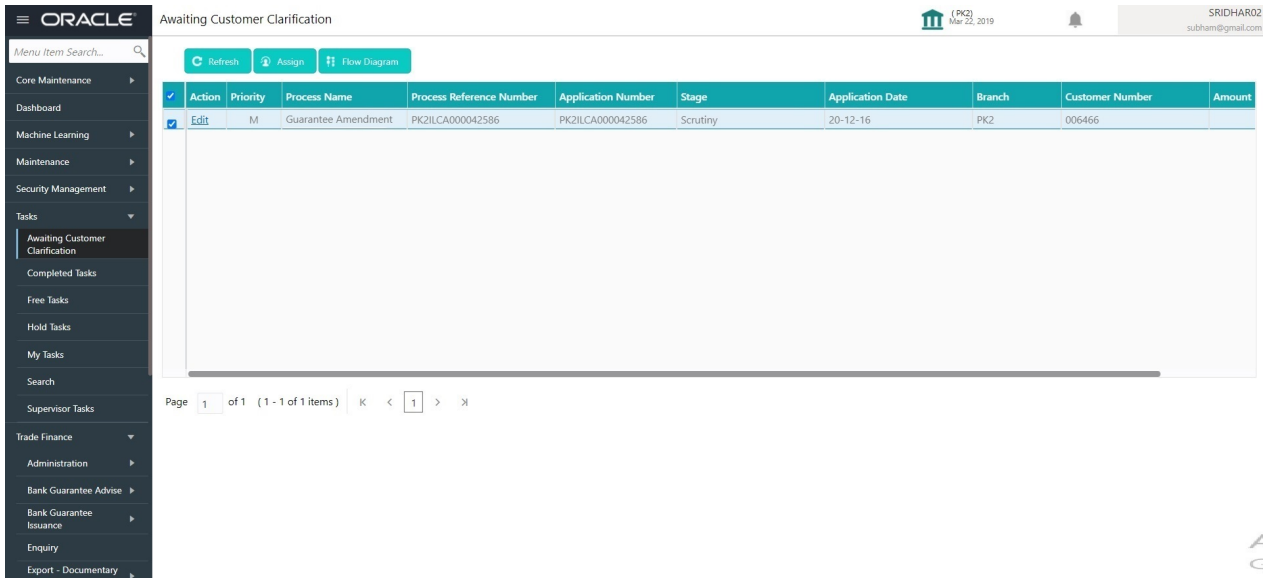


4. The **Request Clarification** detailed screen appears, user enters the information and clicks **Save**, the information should be sent to customer.

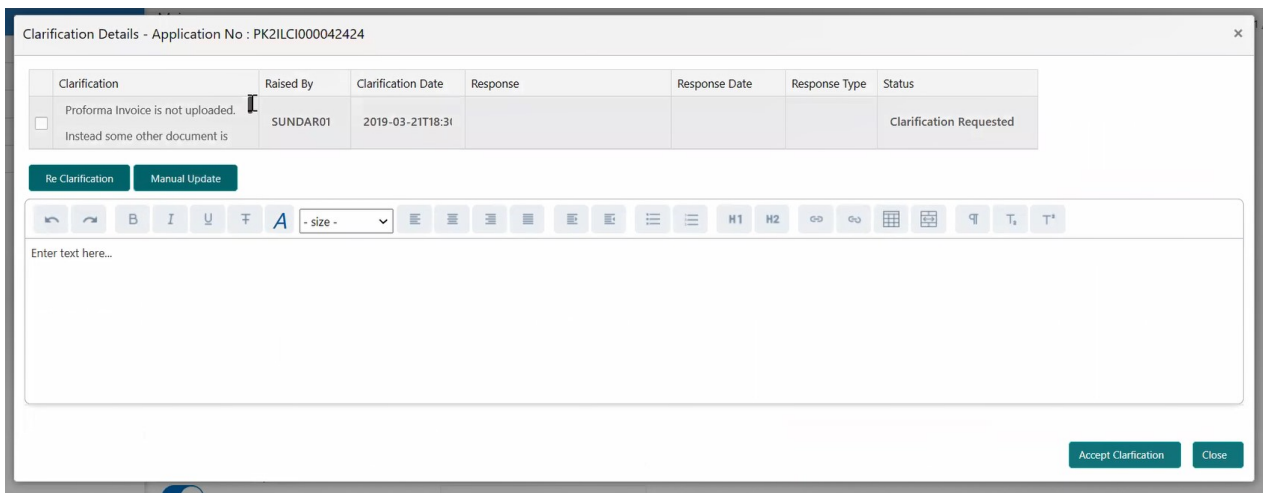
5. OBTFPM user should be able to see the details in the View Clarification window and the status will be Clarification Requested. The user can click Re clarification if required.



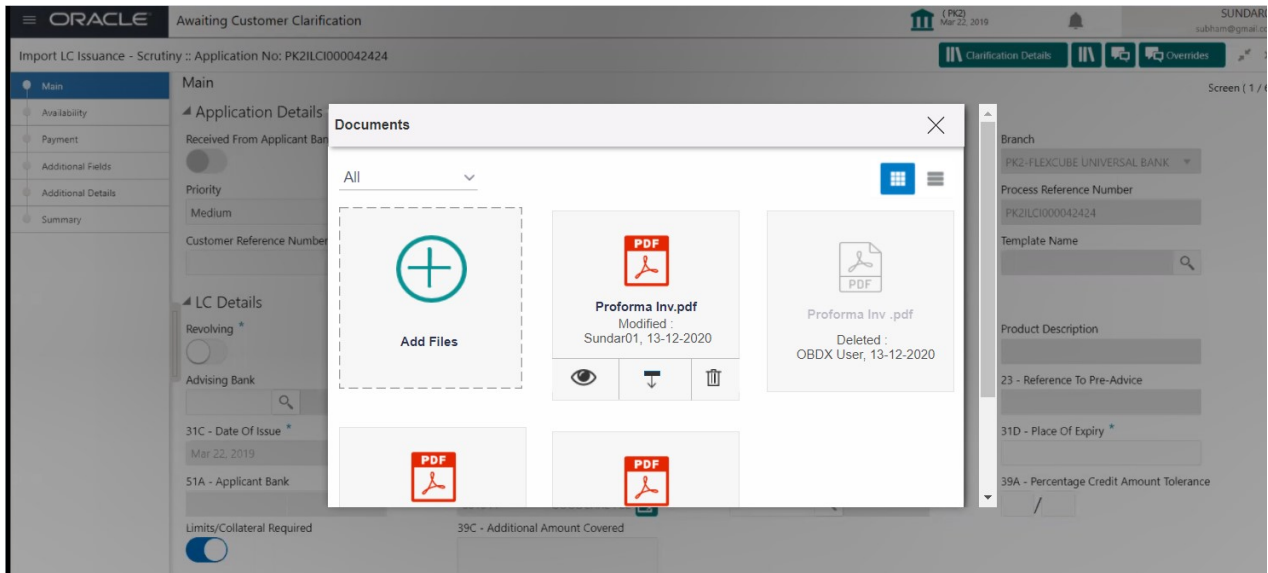
6. The task goes to **Awaiting Customer Clarification** state until the response received from the customer.



7. Click **Edit**.



8. The user can click **Accept Clarification** button, if the query raised has been answered by the customer. The status should change to Clarification Accepted. on next the task moves to the next logical stage.
9. Bank user checks the Clarification and opens the **Documents** Tab. System displays both the new document uploaded and the metadata for deleted document and the deleted document is displayed in a blurred way. User can open the new document, the deleted document cannot be opened. System should also increment the version number of the documents.

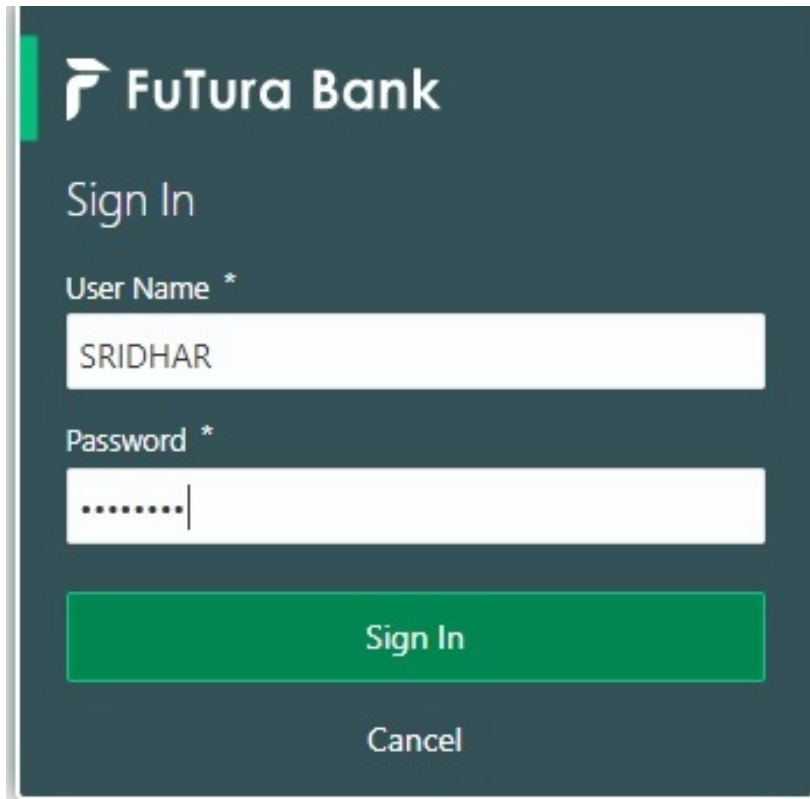


Data Enrichment

As part of Data Enrichment, user can amend the various allowed fields, check the limits and other legal and financial risks, the bank is exposed to and either approve or reject or refer the transaction to the customer for changes.

Do the following steps to acquire a task at Data Enrichment stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.
3. Click **Trade Finance> Tasks> Free Tasks**.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	300ILCI000035642	300ILCI000035642	SanctionCheck Exceptional a...	20-08-20
<input type="checkbox"/> Acquire & Edit	M	Import Documentary C...	000IDCB000035127	000IDCB000035127	DataEnrichment	20-08-11
<input type="checkbox"/> Acquire & Edit	M	Export Documentary Co...	300EDCB000035126	300EDCB000035126	DataEnrichment	20-08-11
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	000GTEI000035446	000GTEI000035446	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	ExportDocumentaryColl...	000EDCB000035124	000EDCB000035124	Approval Task Level 1	20-08-11
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	000GTEI000035445	000GTEI000035445	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	000GTEI000035444	000GTEI000035444	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	000GTEI000035443	000GTEI000035443	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	000GTEI000035440	000GTEI000035440	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	004GTEI000035441	004GTEI000035441	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	000GTEI000035442	000GTEI000035442	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	000ILCI000035439	000ILCI000035439	Registration	20-08-15
<input type="checkbox"/> Acquire & Edit	M	Guarantee Issuance	300GTEI000035125	300GTEI000035125	DataEnrichment	20-08-11

4. Select the appropriate amendment task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task.

Free Tasks

International Payments-Fas... Jan 1, 2016 JEEVA02 subham@gmail.com

Refresh Acquire Assign Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application D:
Acquire & Edit	M	Import LC Issuance	300ILCI000035642	300ILCI000035642	SanctionCheck Exceptional a...	20-08-20
Acquire & Edit	M	Import Documentary C...	000IDCB000035127	000IDCB000035127	DataEnrichment	20-08-11
Acquire & Edit	M	Export Documentary Co...	300EDCB000035126	300EDCB000035126	DataEnrichment	20-08-11
Acquire & Edit	M	Guarantee Issuance	000GTEI000035446	000GTEI000035446	Registration	20-08-15
Acquire & Edit	M	ExportDocumentaryColl...	000EDCB000035124	000EDCB000035124	Approval Task Level 1	20-08-11
Acquire & Edit	M	Guarantee Issuance	000GTEI000035445	000GTEI000035445	Registration	20-08-15
Acquire & Edit	M	Guarantee Issuance	000GTEI000035444	000GTEI000035444	Registration	20-08-15
Acquire & Edit	M	Guarantee Issuance	000GTEI000035443	000GTEI000035443	Registration	20-08-15
Acquire & Edit	M	Guarantee Issuance	004GTEI000035441	004GTEI000035441	Registration	20-08-15
Acquire & Edit	M	Guarantee Issuance	000GTEI000035442	000GTEI000035442	Registration	20-08-15
Acquire & Edit	M	Import LC Issuance	000ILCI000035439	000ILCI000035439	Registration	20-08-15
Acquire & Edit	M	Guarantee Issuance	300GTEI000035125	300GTEI000035125	DataEnrichment	20-08-11
Acquire & Edit	M	Guarantee Issuance	000GTEI000035438	000GTEI000035438	Registration	20-08-15

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5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

My Tasks

International Payments-Fas... Jan 1, 2016 JEEVA02 subham@gmail.com

Refresh Release Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
Edit	M	Guarantee Amendment	300GTEA000035652	300GTEA000035652	DataEnrichment	20-08-20
Edit		Guarantee Amendment	300GTEA000035643	300GTEA000035643	Registration	20-08-20
Edit		Guarantee Amendment	300GTEA000035639	300GTEA000035639	Registration	20-08-20
Edit		Guarantee Amendment	300GTEA000035636	300GTEA000035636	Registration	20-08-20
Edit		Guarantee Amendment	300GTEA000035634	300GTEA000035634	Registration	20-08-20
Edit	M	Guarantee Issuance	000GTEI000035440	000GTEI000035440	Registration	20-08-15
Edit	M	Guarantee Amendment	300GTEA000035605	300GTEA000035605	DataEnrichment	20-08-19
Edit	M	Import LC Issuance	300ILCI000035591	300ILCI000035591	Registration	20-08-19
Edit	M	Import LC Issuance	300ILCI000035590	300ILCI000035590	Registration	20-08-19
Edit	M	Import LC Issuance	300ILCI000035589	300ILCI000035589	Registration	20-08-19
Edit	M	Import LC Issuance	300ILCI000035588	300ILCI000035588	Registration	20-08-19
Edit	M	Import LC Issuance	300ILCI000035586	300ILCI000035586	Registration	20-08-19
Edit	M	Import LC Issuance	300ILCI000035573	300ILCI000035573	DataEnrichment	20-08-19

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The Guarantee Amendment - Data Enrichment stage has three sections as follows:

- Main Details
- Amendment Details
- Additional Details
- Advices
- Additional Details
- Summary

Let's look at the details for Guarantee Amendment - Data Enrichment stage.

User can enter/update the following fields. Some of the fields that are already having value from registration/online channels may not be editable.

Main Details

Main details section has three sub section as follows:

- Application Details
- SBLC/ Guarantee Details

Application Details

- All fields displayed under Application details section, would be read only except for the Priority. Refer to Registration for more information of the fields.

Guarantee Amendment - DataEnrichment :: Application No: PK2GTEA000034755

Documents Remarks Overrides View Undertaking

Main (1 / 9)

Main

Application Details

SBLC/Guarantee Number	Received From - Customer ID	Received From - Customer Name	Branch
PK2GUR190815001	001044	GOODCARE PLC	PK2-FLEXCUBE UNIVERSAL BANK
Priority *	Amendment Number	Submission Mode	Process Reference Number
Medium	2	Desk	PK2GTEA000034755
Amendment Date	Customer Reference Number	Related Reference	Beneficiary Consent Required
			<input type="checkbox"/>
22K - Type Of Undertaking	22A - Purpose of Message	23X - File Identification	23X - Narrative
23B - Expiry Type	31E - Date of Expiry	35G - Expiry Condition/ Event	40C - Applicable Rules
	Apr 30, 2020		URDG - Uniform rules for dema...
40C - Narrative	50 - Applicant	59A - Beneficiary Name	56A - Advising Bank
	001044 GOODCARE PLC	001043 MARKS AND SPI	001041 WELLS FARGO L
Advising Bank Reference	Advice Through Bank	Advice Through Bank Reference	Counter SBLC/Guarantee Issuing Bank
Counter Guarantee Issuing Bank Reference	Local SBLC/Guarantee Issuing Bank	Local Guarantee Issuing Bank Reference	39D - Additional Amounts

Reject Refer Hold Cancel Save & Close Back Next

SBLC/ Guarantee Details

The fields listed under this section are same as the fields listed under the SBLC Guarantee Details section in Registration. During Registration, if user has not captured input, then user can capture the details in this section.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Overrides	<p>Click to view overrides, if any.</p>
View Undertaking	<p>Clicking this button allows the user should to view the undertaking details.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system and the task may get terminated or moved to Reject Approval Stage.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

Amendment of Guarantee/ SBLC Issued - Sequence B

This section lists the amendments made to the issued guarantee. This is the next step of Guarantee Amendment process. The step has following three sections:

- Preferences
- Delivery of Original Amendment
- Others

Field	Description	Sample Values
Preferences		
Other Amendments to Undertaking	User can select the requesting bank details.	
Delivery of Original Amendment		

Field	Description	Sample Values
Delivery of Amendment	<p>User can select the issuing date. Select the type of delivery mode by which the original local undertaking is to be delivered from the LOV:</p> <ul style="list-style-type: none"> • COLL - By Collection • COUR - By Courier (e.g. Fedex, DHL, UPS) • MAIL - By Mail • MESS - By Messenger - Hand-deliver • OTHR - Other method • REGM - By Registered Mail or Airmail <p>Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed.</p>	
Narrative	<p>User can enter the description only if the File Identification values are:</p> <ul style="list-style-type: none"> • COUR • OTHR 	
Delivery to/ Collection by	<p>Select the value to whom the original local undertaking is to be delivered or by whom the original local undertaking is to be collected, from the LOV:</p> <ul style="list-style-type: none"> • BENE – Beneficiary • OTHR - Specified Address Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed. 	
Narrative	<p>User can enter the description only if the Delivery to/ Collection by values is 'OTHR':</p> <ul style="list-style-type: none"> • COUR • OTHR 	
Others		
Sender to Receiver Information	Select the additional information for the Receiver.	

Action Buttons

Use action buttons based on the description in the following table:


Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others. The user would be able to select a Reject code and give a Reject Description. <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>






Field	Description
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

Amendment of Guarantee/ SBLC Issued - Sequence C

The fields listed under this section are same as the fields listed under the Amendment of Guarantee/SBLC Issued – Sequence C and allow the user to amend them. In case of requests received from online channels (Internet Banking), the details will be populated directly in the screen.

- The step has following three sections:
- Preferences
- Underlying Transaction Details
- Delivery of Original Undertaking

Field	Description	Sample Values
Preferences		
Beneficiary	This field displays the beneficiary details of the guarantee and user can amend. <div style="text-align: center;">  Note In case of Online requests, the details are auto-populated and user cannot change the value. </div>	

Field	Description	Sample Values
Undertaking Amount	<p>System defaults undertaking amount from Amendment of Guarantee/SBLC Issued – Sequence B and allow as a read only field.</p> <p> Note In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Expiry Type	<p>System defaults expiry type from Amendment of Guarantee/SBLC Issued – Sequence B and user can amend.</p> <p> Note In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Expiry Date	<p>Provide the expiry date of the Guarantee Issuance. The expiry date cannot be greater than the expiry date mentioned in Amendment of Guarantee/SBLC Issued – Sequence B and earlier than the application dated.</p> <p> Note In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Expiry Event	<p>System defaults expiry type from Amendment of Guarantee/SBLC Issued – Sequence B and user can amend.</p> <p> Note In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Local Guarantee Terms	<p>System defaults expiry type from Amendment of Guarantee/SBLC Issued – Sequence B and user can amend.</p> <p> Note In case of Online requests, the details are auto-populated and user cannot change the value.</p>	

Field	Description	Sample Values
Underlying Transaction Details		
Other Amendments To Undertaking	User can amend the values in this field.	
Delivery of Original Undertaking		
Delivery of Original Amendment	<p>Select the type of delivery mode by which the original local undertaking is to be delivered from the LOV:</p> <ul style="list-style-type: none"> • COLL - By Collection • COUR - By Courier (e.g. Fedex, DHL, UPS) • MAIL - By Mail • MESS - By Messenger - Hand-deliver • OTHR - Other method • REGM - By Registered Mail or Airmail <p>Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed.</p>	
Narrative	<p>User can enter the description only if the File Identification values are:</p> <ul style="list-style-type: none"> • COUR • OTHR 	
Delivery to/ Collection by	<p>Select the value to whom the original local undertaking is to be delivered or by whom the original local undertaking is to be collected, from the LOV:</p> <ul style="list-style-type: none"> • BENE – Beneficiary • OTHR - Specified Address Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed. 	
Narrative	<p>User can enter the description only if the Delivery to/ Collection by values is 'OTHR':</p> <ul style="list-style-type: none"> • COUR • OTHR 	
Others		
Sender to Receiver Information	Select the additional information for the Receiver.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others. The user would be able to select a Reject code and give a Reject Description. <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>

Field	Description
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

Amendment of Guarantee/ SBLC Issued - Amendment Details

At this step user can view all the fields that are amended with the old values and the amended value of the Guarantee/Standby undertaking.

The screen displays the latest Guarantee /SBLC value before amendment and the new amended value.

Field	Description	Sample Values
MT 768 - Acknowledgment Details		
(This is applicable in case of Counter Guarantee/Counter Counter Guarantee Issuing Bank)		
Account Identification	Provide the values for account identification.	
Date of Message Ack	Read Only. System defaults the current system date as date of message acknowledgment.	
Amount of Charges	Provide the values for the amount of charges.	
Account with Bank	User can enter the account with bank details.	
Details of Charges	Provide the details of charges if applicable.	
Sender to Receiver Information	Provide sender to receiver details if applicable.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others. The user would be able to select a Reject code and give a Reject Description. <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>
Back	<p>On click Back, user navigates to previous step.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>

Field	Description
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

Amendment of Guarantee/ SBLC Issued - Additional Fields

This section displays the additional fields based on the User defined fields maintained in the system.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others. The user would be able to select a Reject code and give a Reject Description. <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>

Field	Description
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others
Hold	The details provided will be registered and status will be on hold.
Cancel	Cancels the details captured in the screen. The task will get deleted.
Save and Close	User will save the information provided and close the details captured. This option will not submit the request.
Back	On click Back , user navigates to previous step.
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

Amendment of Guarantee/ SBLC Issued - Advices

This section defaults the advices maintained for the product based on the advices maintained at the Product level.

The screenshot shows the Oracle Flexcube Universal Banking interface. The main content area displays a list of advices for a Guarantee Amendment (Application No: PK2GTEA000034780). The advices are as follows:

Advice Name	Advice Party	Party Name	Suppress
GUA_AMD_INSTR	ABK	WELLS FARGO LA	NO
GUA_RELEASE_ADV	APP	GOODCARE PLC	NO
ANCILLARY_MESG			YES
GUAR_RELEASE			YES
PAYMENT_MESSAGE			NO

The user can also suppress the Advice, if required.





The 'Advice Details' dialog box shows the following information:

- Suppress Advice:**
- Advice Name:** GUA_AMD_INSTR
- Medium:** SWIFT
- Advice Party:** ABK
- Party ID:** 001515
- Party Name:** BARCLAYS PLC

The 'Free Format Text' section contains a table with the following data:

Select	FFT Code	FFT Description
<input type="checkbox"/>	GUARAMEND	

Field	Description	Sample Values
Suppress Advice	<p>Toggle on: Switch on the toggle if advice is suppressed.</p> <p>Toggle off: Switch off the toggle if suppress advice is not required for the amendments</p>	

Field	Description	Sample Values
Advice Name	User can select the instruction code as a part of free text.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party Name	Read only field. Value be defaulted from Guarantee /SBLC Issuance.	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
	Click plus icon to add new FFT code.	
	Click minus icon to remove any existing FFT code.	
Instruction Details		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing instruction code.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others. The user would be able to select a Reject code and give a Reject Description. <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Back	<p>On click Back, user navigates to previous step.</p>
Next	<p>On click next user moves to next logical step.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>

Field	Description
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

Amendment of Guarantee/SBLC Issued – Additional Details

In the Additional details section, Guarantee /Standby amendment can have impact on the Limits and Collaterals section.

If any of the fields in the financial section of the pop up screen is checked then the limits and collaterals screen will be enabled.

For non-financial and narrative field amendments, the Limits and Collaterals screen will be read only. User cannot make changes.

Limit and Collateral

There is change in limits, if the below fields were amendment.

- Increase in Amount
- Increase in Expiry Date

The additional details are displayed as tile. The tiles displays a list of important fields with values. User will be able to drill down from tiles into respective data segments. User can select the tile, an update the respective details.

Provide the Limit Details based on the description in the following table:

Limits Details

Limits & Collateral

Limit & Collateral
✕

◀ Limit Details 📄 + -

	Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input type="checkbox"/>	001505		100	GBP	£100,000.00		

◀ Collateral Details 📄 + -

	Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/>	Cash Collateral	10	GBP	£10,000.00			

✔ Save & Close
✕ Close

Limit Details
✕

Customer ID
001505 🔍

Contribution % *
100.0 ▼ ▲

Contribution Currency
GBP

Limit Currency

Limit Check Response

Line ID *
 🔍

Limits Description

Contribution Amount *

Limit Available Amount

Response Message

Verify

✔ Save & Close
✕ Cancel

Collateral Details
✕

Collateral Type *
Cash Collateral ▼

Currency
GBP

Settlement Account *
PK20010430013 🔍

Settlement Account Currency
USD

Response
Available

Collateral % *
10.0 ▼ ▲

Contribution Amount *
£7,635.50

Settlement Account Branch
PK2

Account Available Amount
\$99,832,937.53




Response Message
The amount block can be performed

Verify

✓ Save & Close



✕ Cancel


Provide the Limit Details based on the description in the following table:

Field	Description	Sample Values
Edit Icon 	Click edit icon to edit any existing Limit Details.	
	Click plus icon to add new Limit Details.	
	Click minus icon to remove any existing Limit Details.	
Customer ID	This field displays the applicant's bank customer ID.	

Field	Description	Sample Values
Line ID	User can choose from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	
Contribution%	System will default this to 100% and user can modify. System will display an alert message, if modified. Once contribution % is provided, system will default the amount. System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.	
Limits Description	Description of limit.	
Contribution Currency	The guarantee currency will be defaulted in this field.	
Contribution Amount	User can enter the contribution amount to be utilized under the selected limit.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	

Provide the collateral details based on the description provided in the following table:

Field	Description	Sample Values
Edit Icon 	Click edit icon to edit any existing Collateral Details.	
	Click plus icon to add new Collateral Details.	

Field	Description	Sample Values
	Click minus icon to remove any existing Collateral Details.	
Collateral Type	Cash Collateral (CASA) will be the default value available as collateral type. User can select either Cash Collateral or Deposits.	
Collateral %	User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.	
Currency	Read only field. The guarantee currency will get defaulted in this field.	
Contribution Amount	Collateral contribution amount will get defaulted in this field.	
Settlement Account	Select the settlement account for the collateral.	
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.	
Settlement Account Currency	Select the Settlement Account Currency.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	

Charge Details

After Advices, click on Next button and on landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be

defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Charge Details
✕

Recalculate
Redefault

▾ Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCOURAMND	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
LCSWIFTAMN	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

▾ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
AGUIR_COMM	1.5	GBP	£17,530.74		<input type="checkbox"/>	<input type="checkbox"/>		30000015050028

✓ Save & Close
✕ Close

Provide the Charge Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified Amount	User can enter a new amount in 'Modified amount' field. This will be the new charge for the modified component.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
Waive	If charges have to be waived, this check box has to be selected. Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

Commission Details

Provide the Commission Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Select the commission component	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	
Modified	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/ commission. Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary.	
Settlement Account	Details of the Settlement Account.	

Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system. Tax details are defaulted from the back-end system.

Following Tax Details will be displayed:

Charge Details ×

▲ Tax Details

Component	Currency	Amount	Billing	Defer	Settlement Account	
LCTAX	GBP	8000	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	🔍
LCTAX	GBP	8000	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	🔍
LCTAX1	GBP	0	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	🔍
LCTAX1	GBP	0	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	🔍
LCTAX2	GBP	876.54	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	🔍
LCTAX2	GBP	876.54	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	🔍

Field	Description	Sample Values
Component	Tax Component type.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If tax are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Settlement Account	Details of the settlement account.	

Amendment of Guarantee/SBLC Issued – Preview Message

The bank user can view a preview of the outgoing SWIFT message and advise simulated from back office.

The Preview section consists of following.

Preview – SWIFT Message

Based on the guarantee amendment captured in the previous screen, the preview message simulated from the back office and the user can view the message.

Preview – Mail Advice

Based on the guarantee amendment captured in the previous screen, the preview message-mail advice is simulated from the back office and the user can view the message.

Legal Verification Required:

If the guarantee amendment message has to be verified and approved by Legal department before issue, the user can select the option for legal verification.

Draft Confirmation Required:

If the guarantee amendment message is to be approved by the customer before issue, then the user has to select the option for draft confirmation.

Field	Description	Sample Values
Preview SWIFT Message		
Currency	The tax currency is the same as the commission.	
Language	Select the language for the SWIFT message.	
Message Type	Select the message type.	

Field	Description	Sample Values
Preview Advice	Display a preview of the draft message.	
Preview Mail Device		
Language	Select the language for the advice message.	
Advice Type	Select the advice type.	
Message Type	Display a preview of the advice.	
Draft Confirmation Required	This toggle enables the user to select if draft confirmation is required or not	
Following fields will have values on receipt of customer response.		
Customer Response	User can enter the response received from customer. If the response is received online, the response is auto populated in this field by the system	
Customer Remarks	Remarks from the customer for the draft	
Response Date	Customer Response received date.	
Default Email list	Default email address of the customer.	
Add Recipients	Enables to add more recipients for the customer response.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>

Field	Description
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment Stage Inputs.
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request
Back	On click Back , user navigates to previous step.
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

Amendment of Guarantee/SBLC Issued - DE -Summary

User can review the summary of details updated in Data Enrichment Guarantee Issuance request.

Log in to Oracle Banking Trade Finance Process Management (OBTfPM) system to see the Summary tiles. The tiles must display a list of important fields with values. User can drill down from Summary Tiles into respective data segments

ORACLE Free Tasks FLEXCLUBE UNIVERSAL BAN... Mar 22, 2019 JEEVA02 subham@gmail.com

Guarantee Amendment - DataEnrichment :: Application No: PK2GTEA000034826 Documents Remarks Overrides View Undertaking

Main Sequence B(Continued) Sequence C Amendment Details Additional Fields Amendment Snapshot Advices Additional Details Summary

Audit

Summary Screen (9 / 9)

Main	Sequence B(Continued)	Sequence C
SBLG/Guarantee Type : CUST Submission Mode : Desk Date Of Issue : 2019-03-22	Collection by : Delivery of Original : Amendment	Collection by : Delivery of Original : Amendment
Amendment Details	Additional Fields	Amendment Snapshot
FFT Code 1 : FFT Code 2 :	Click here to view : Additional fields	Click here to see : amended details
Advices	Compliance	Party Details
Advice1 : GUA_AMD_IN Advice2 : GUA_RELEASES Advice3 : ANCILLARY_ Advice4 : GUAR_RELEASE Advice5 : PAYMENT_ME	KYC : Not Initia Sanctions : Not Initia AML : Not Initia	Advising Bank : WELLS FARG Beneficiary : MARKS AND Applicant : GOODCARE PLC

Reject Refer Hold Cancel Save & Close Back Next Submit

Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - User can view the party details like beneficiary, advising bank etc. User can modify the details if required.
- Sequence B - User can view the details of the sequence B message if any.
- Sequence C - User can view the details of the sequence B message if any.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Amendment Details - User can view the comprehensive fields amended with the previous value and new amended value.
- Charges - User can view the charge details. User can modify the details if required. Revolving Details - User can view revolving details on revolving LC, if applicable.
- Preview Messages - User can drill down to view the message preview, legal verification and customer draft confirmation details. The message preview screen has the Legal Verification details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. The user would be able to select a Reject code and give a Reject Description <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes.</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	Cancel the Scrutiny Stage Inputs.	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>	
Submit	<p>Task will get moved to next logical stage of Guarantee Issuance.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>	

Field	Description	Sample Values
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view overrides, if any.	
View Undertaking	Clicking this button allows the user should to view the undertaking details.	

Amendment of Guarantee/ SBLC Issued - Legal Verification

The Legal verification stage allows the user to review and approved the guarantee message received under a Guarantee Amendment.

Legal Verification may be required for Guarantee amendment based on guarantee text format (standard vs non-standard) and other factors. In case Legal verification is required, this task is created in the system.

As a legal approver, log in to Oracle Banking Trade Finance Process Management (OBTFFPM) system to see the legal verification required tasks for Trade Finance transactions listed in queue. On opening the task, the user views the guarantee text that has to be verified.

Application Details

All fields displayed under Application details section, would be read only.

Provide the Application Details based on the description in the following table:

Field	Description
Application Details	
Received From Applicant	Read only field.
Received From - Customer ID	Read only field.
Customer Name	Read only field.
Branch	Read only field.
Currency Code	Read only field.
Amount	Read only field.
Priority	Read only field.
Submission Mode	Read only field.

Field	Description
Process Reference Number	Read only field.
Application Date	Read only field.
Customer Reference Number	Read only field.
Draft Message	
All fields displayed under Draft Message section, would be read only.	
Language	Select the language for the SWIFT message.
Draft Message	Read only field.
Legal Verification	
Legal Verification required	Read only field.
Legal Verification Outcome	The user can update any of the below response based on vetting the guarantee text <ul style="list-style-type: none"> ● Accepted ● Not accepted - Change and Send for Review Again ● Not accepted - Change and Proceed ● Pending
Legal Remarks	The user can enter the observation/changes/remarks to be done to the guarantee text.
Verification Date	The user can enter the date on which the verification was done. The system date will be defaulted and the user can change the same.

Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Guarantee Details - User can view the Counter Guarantee details and Guarantee text. User can modify the details if required.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Charges - User can view the charge details. User can modify the details if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.
- Draft Confirmation – User can view the draft guarantee details, legal verification and customer confirmation details. User can modify the details if required.
- Documents - User can view the document details
- Remarks - As a Reject approval user, you will be able to view the remarks captured in the process during earlier stages. User also can see the Reject code with reason for rejection in the Remarks column

Main	Guarantee Details	Limits and Collaterals	Commission, Charges and Taxes	Additional Fields
Guarantee Type : Submission Mode : Date Of Issue :	FFT Code 1 : FFT Code 2 :	Limit Currency : Limit Contribution : Limit Status : Collateral Currency : Collateral Contr. : Collateral Status :	Charge : Commission : Tax : Block Status :	UDF1: UDF2:
Preview Messages	Compliance	Party Details	Advices	
Language : ENG Preview Message : +	KYC : Sanctions : AML :	Beneficiary : Applicant : Advising Bank :	Advise : :	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Submit	<p>On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Guarantee/SBLC Amendment.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. The user would be able to select a Reject code and give a Reject Description <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>

Field	Description
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes. <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others.
Cancel	Cancel the Scrutiny Stage Inputs.
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request
Back	On click Back , user navigates to previous step.

Amendment of Guarantee/SBLC Issued - Customer Draft Confirmation

In this section, the user can review and handle the customer's response received for the draft confirmation for Guarantee Amendment transactions, which is sent to the customer for their verification and confirmation.

The customer response can be received both by online and offline mode.

In non-online mode, user receives the response in the branch. Log in into OBTFPM application, and open the task to see customer response pending tasks for trade transactions listed in queue. On opening the task, the user views and update the customer response.

In online mode, the customer would receive a mail notification from the bank with a draft of the Guarantee Amendment. The customer can 'Approve' or 'Reject' post reviewing the draft through mail. The customer response will automatically be updated in OBTFPM. Based on the customer response; the task will move to the next stage or are referred to the previous stage for further update.

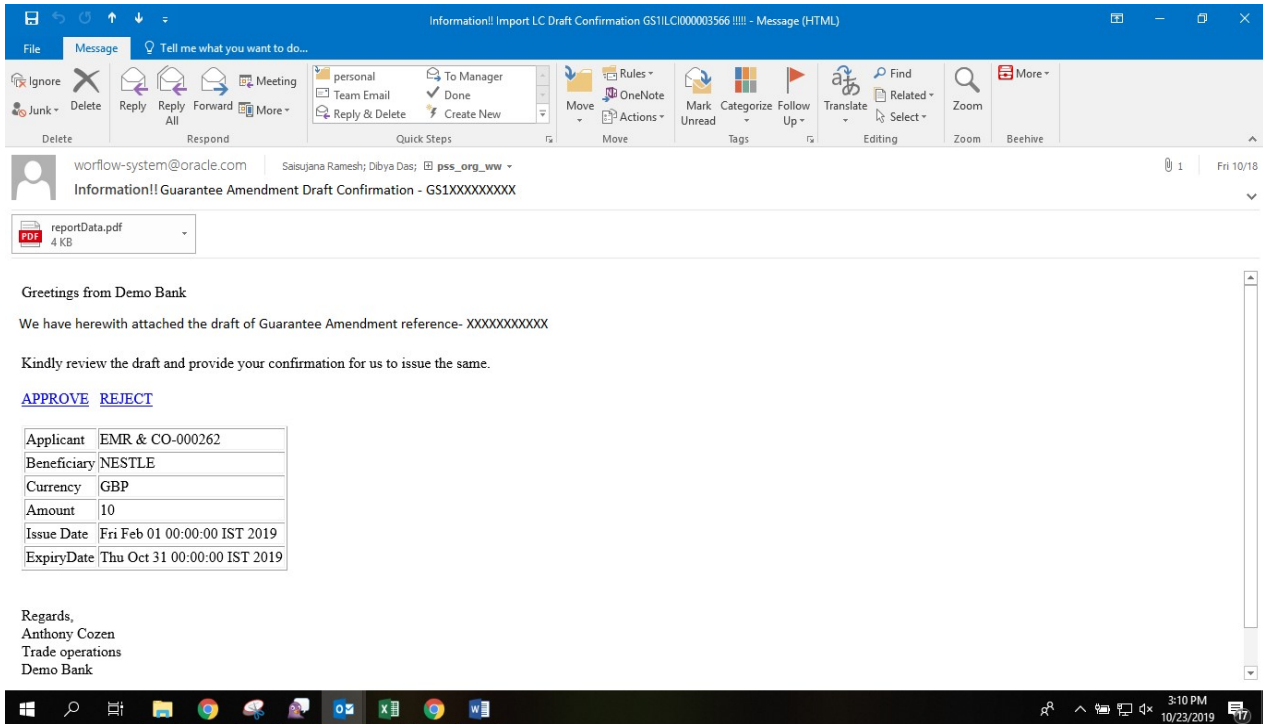
The draft mail will be addressed to a primary contact and a secondary contact. On approval or reject, an acknowledgement will be sent to the primary and secondary contacts confirming receipt of response. As the draft mail is sent to more than one recipients, system to follow the below guidelines to register the customer response.

- Approved from Primary Mail, Rejected from Secondary Mail - Application already Approved from Primary mail
- Approved from Primary Mail, Approved from Secondary Mail - Application already Approved from Primary mail
- Rejected from Primary Mail, Approved from Secondary Mail - Application already Rejected from Primary mail
- Rejected from Primary Mail, Rejected from Secondary Mail – Application already Rejected from Primary mail
- Approved from Secondary Mail, Approved from Primary Mail - Application already Approved from Secondary mail
- Approved from Secondary Mail, Rejected from Primary Mail - Application already Approved from Secondary mail

Rejected from Secondary Mail, Approved from Primary Mail - Application already Rejected from Secondary mail

Rejected from Secondary Mail, Rejected from Primary Mail - Application already Rejected from Secondary mail

Draft mail to customer



Response from Customer

From: Saisujana Ramesh
Sent: Thursday, October 17, 2019 3:41 PM
To: Saisujana Ramesh <saisujana.ramesh@oracle.com>
Subject: Action Required: Guarantee Amendment Draft Confirmation

Dear Bank,

Add comments between the brackets in Remarks section. Do not delete any of the content in the mail.

You can also add attachments to the task by attaching them to this email.

Customer Response: [Approved]

Remarks: [approved this task]

-----Do not edit below this line-----

Application Number: [GS1ILCI000003469]

Token: [9c0e60ab635b62ce9f7ac6cca5ad0056f0bb1aadd6337e88cb231d8df57d4f36]

Application Details

All fields displayed under Application details section, would be read only.

Provide the Application Details based on the description in the following table:

Field	Description
Application Details	
Received From Applicant	Read only field.
Received From - Customer ID	Read only field.
Customer Name	Read only field.
Branch	Read only field.
Currency Code	Read only field.
Amount	Read only field.
Priority	Read only field.
Submission Mode	Read only field.
Process Reference Number	Read only field.
Application Date	Read only field.
Customer Reference Number	Read only field.

Customer Response

All fields displayed under Customer Response section, would be read only.

Field	Description	Sample Values
Language	Select the language for the SWIFT message.	
Draft Message	Read only field.	

Draft Confirmation

All fields displayed under Draft Confirmation section, would be read only.

Field	Description	Sample Values
Draft Verification required	Read only field.	

Customer Response - This field will be available for you to update any of the below response based on the customer's reply

- Accepted
- Rejected

For non-online response – User can select customer response from one of the three drop list values mentioned above.

For Online response – Read only

Customer Remarks - Capture the remarks of the customer.

Response Date - Non-Online channel – Update the date on which the customer response has been received. Online Channel – Read only

Tiles Displayed in Summary

- Main Details - Read Only. User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - Read Only. User can view the application details and Guarantee/Standby details. User can modify the details if required
- Sequence B: User can view the details of the Sequence B message if available
- Sequence C – User can view the details of Sequence C message if available
- Amendment Details - Read Only. User can view the amended field details
- Limits and Collaterals - Read Only. User can view the limits and collateral details. User can modify the details if required.
- Charges - Read Only. User can view the charge details. User can modify the details if required.
- Preview Messages - User can view the preview details. User can modify the details if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.
- Draft Confirmation – User can view the draft guarantee details, legal verification and customer confirmation details. User can modify the details if required.
- Documents - User can view the document details
- Remarks - As a Reject approval user, you will be able to view the remarks captured in the process during earlier stages. User also can see the Reject code with reason for rejection in the Remarks column

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Submit	<p>On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Guarantee/SBLC Amendment.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>

Field	Description
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. The user would be able to select a Reject code and give a Reject Description <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes.</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others.

Amount Block Exception Approval - Trade Finance Transactions

User can review the amount block exception for Trade Finance requests that failed to create Amount Block in backend system.

Log in into Trade Mid Office (TMO) system amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue.

Open the task to view the summary tiles. The tiles should display a list of important fields with values.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

- Approve:
 - Settlement amount will be funded (outside of this process)
 - Allow account to be overdrawn during hand-off Refer:
- Refer
 - Refer back to DE providing alternate settlement account to be used for block.
 - Different collateral to be mapped or utilize lines in place of collateral.
- Reject: Reject the transaction due to non-availability of sufficient balance in settlement account
Amount Block Exception This section will display the amount block exception details

Application Details

All fields displayed under Application details section, would be read only.

Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Charges - User can view the charge details. User can modify the details if required.
- Documents - User can view the document details
- Remarks - User can view the remarks details captured during earlier stages Approve:
- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Amount Block Details

All the data elements shown in the tables below will go in as read-only information to the Amount Block exception System

Provide the Amount Block Details based on the description in the following table:

Limits Details

Field	Description	Sample Values
Customer ID	Unique Customer Identification Number of the customer for whom the credit exception approval is required.	
Line ID	Line ID under which the limit check was originally performed.	
Contribution%	Percentage of the transaction amount that need to be earmarked.	
Contribution Currency	Currency of the transaction.	
Contribution Amount	User can enter the contribution amount to be utilized under the selected limit.	

Field	Description	Sample Values
Limit Check Response	Response received from backend system. Response can be Limit Earmark Created or Limits not available.	

Provide the collateral details based on the description provided in the following table:

Field	Description	Sample Values
Collateral Type	This can be either Cash Collateral or Deposits.	
Collateral %	Percentage of the transaction amount that needs to be marked against a collateral.	
Currency	Currency of transaction.	
Amount	Amount that will be marked as collateral.	
Settlement Account	Amount that will be marked as collateral	

Charge Details

Provide the Charge Details based on the description provided in the following table:

Field	Description	Sample Values
Type	The type for which the amount block is required eg: charges, cash collateral, deposit etc.	
Contact Currency	The currency of contact.	
Block Amount	The amount for which the block is required.	
Branch	The branch under which the amount block has to be made.	
Account	Settlement account to be used.	
Account Currency	Currency in which the settlement account is maintained.	
Available Balance	The outstanding balance in the account when the amount block was placed in contract currency.	
Block Reference Number	Unique Amount Block reference.	
Block Status	The status of amount block – Success or failure	
Block Status Detail	Failed Reason (This field will have value only if amount block is failed).	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a reject description. This reject reason will be available in the remarks window throughout the process.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Amount Block Exception Inputs.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	

Multi Level Authorization

The Approval user can approve a Guarantee Amendment Transaction.

As an approver user, log in into OBTFPM application and open the task to see the summary tiles.

The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to validate the details of all fields under the data segment.

Re-Key Authorization

The application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction

screens for further verification. If the re-key values are different from the values captured, then application will display an error message and user will not be able to approve the task.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Applicant Party
- Application Date
- Undertaking Currency
- Undertaking Amount
- Expiry Date

Re-key is applicable only in case of to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

Approval Rekey

Documents Remarks

Currency
GBP ✓

Amount
£25,000.00 ✓

Refer Cancel Proceed

In Approval the user can view a snapshot of the amendment made to this transaction.

Click Next to view the Summary

Tiles Displayed in Summary:

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - User can view the party details like beneficiary, advising bank etc. User can modify the details if required.
- Sequence B - User can view the details of the sequence B message if any
- Sequence C - User can view the details of the sequence B message if any
- Documents - User can view the document details

- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Amendment Details - User can view the comprehensive fields amended with the previous value and new amended value
- Charges - User can view the charge details. User can modify the details if required.
Revolving Details - User can view revolving details on revolving LC, if applicable.
- Preview Messages - User can drill down to view the message preview, legal verification and customer draft confirmation details. The message preview screen has the Legal Verification details.
- Legal Verification - User should be able to drill down to view the legal verification response and confirmation details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

ORACLE My Tasks

Guarantee Amendment - Approval Task Level 1 :: Application No: PK2GTEA000035280

Documents Remarks Overrides View Undertaking

Main Details	Sequence B(continued)	Sequence C	Amendment Snapshot	Additional Fields
SBL/Guarantee Type : Submission Mode : Date Of Issue :	Collection by : Delivery of Original : Amendment :	Collection by : Delivery of Original : Amendment :	Click here to see : amended details :	Click here to view : Additional fields :
Charge	Limits Details	Compliance		
Charge : Commission : Tax : BlockStatus : Not Initia	LimitCurrency : LimitContribution : LimitStatus : Not Verified CollateralCurrency : CollateralContribution : CollateralStatus : Not Verified	KYC : Not Initia Sanctions : Verified AML : Verified		

Audit

Reject Hold Refer Cancel Approve

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References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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